

Ref: 36.09.0000.003.29.003.11/254 (A)

Date: 10 September 2024

Subject: **The 50th Understanding Training on ISO/IEC 17025:2017**

Bangladesh Accreditation Board (BAB) is going to organize a three day-long **50th Understanding Training on ISO/IEC 17025:2017**- General requirements for the competence of Testing and Calibration Laboratories in Dhaka. The course details are given below:

A. COURSE TITLE:

The 50th Understanding Training Course on ISO/IEC 17025:2017- General requirements for the competence of Testing and Calibration Laboratories. Course ID. **24012505**

B. AIMS & OBJECTIVES

- To give overall idea about ISO/IEC 17025:2017 and BAB accreditation process.

C. DATE & TIME: 24-26 September 2024. 09:00-16:00.

D. VENUE: NPO Seminar Hall, Annex Building of the Ministry of Industries
91, Motijheel C/A, Dhaka-1000

E. RESOURCE PERSONS:

- **Mr. Md. Mahbubur Rahman**, Director (In-Charge), BAB
- **Mr. Md. Nasirul Islam**, Deputy Director, BAB
- **Mr. Md. Towhidur Rahman**, Assistant Director, BAB
- **Mr. Mohammed Abbas Alam**, Assistant Director, BAB
- From BSTI & BCSIR

F. COURSE COORDINATOR

Mr. Md. Towhidur Rahman, Assistant Director, BAB
Tel: +8802223356092
Mob: +8801818502735, Email: towhid@bab.gov.bd

G. COURSE OUTLINE:

The course covers:

- Interpretation of the clauses of ISO/IEC 17025:2017
- BAB accreditation process and related policy documents
- General guidelines for testing and calibration laboratory accreditation

H. TARGET PARTICIPANTS:

- Laboratory experts/technical personnel who are dealing with testing, calibration and laboratory quality management related activities such as, internal audit etc.
- Researchers/ Scientists/ Academicians/ consultants dealing with research, development and laboratory quality management related activities.

I. MINIMUM QUALIFICATIONS:

- Should be a Science graduate; preferably having working experience in testing/ calibration laboratory.

J. NUMBER OF PARTICIPANTS: 25; first come first serve basis.

K. REGISTRATION DEADLINE: 15 September 2024;
Confirmation of candidature: 17 September 2024 during office hour;
Payment deadline: 19 September 2024.



L. REGISTRATION:

- Registration fee: **BDT 6,000.00 (Six Thousand) + 15% VAT (BDT 900.00 in Separate challan form available at www.bab.gov.bd)**
- **Payment method:**
- Payment shall be made after confirmation from BAB
- BDT 6000.00 in favor of **Bangladesh Accreditation Board, Sonali Bank, Shilpa Bhaban Corporate Br. Dhaka.**
- **Pay Order** within Dhaka City Corporations and **Demand Draft (DD)** outside of Dhaka City Corporation.
- 15% VAT (**BDT 900.00**) to be paid to any branch of **Bangladesh Bank or Sonali Bank Limited** in Challan Form available on BAB website at notice section. (Challan Code: 1-1133-0010-0311)
- Scanned copies of both the pay order/DD and VAT Challan copy have to be submitted to BAB by mail on or before 19 September 2024 and main copies (hard copies) on first day of training. **Registration shall be confirmed only after receiving the payment.**
- **Please contact:** Mr. Md. Saiful Islam, Accountant, BAB @ Mobile: **+8801755171316** (Only for payment related issues)

M. FINAL ACCEPTANCE: BAB will accept only the first 25 applicants based on *first come first serve* basis who meet(s) the defined criteria.

N. CONTACT:

Mr. Md. Towhidur Rahman Assistant Director Bangladesh Accreditation Board (BAB) Tel: 223356092 Email: towhid@bab.gov.bd	Mr. Mohammad Abbas Alam Assistant Director Bangladesh Accreditation Board (BAB) Tel: 9513226 Email: abbas@bab.gov.bd
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If you are interested to register or nominate, please fill in the online Training Registration Form available in the registration section of BAB website www.bab.gov.bd.

www.bab.gov.bd → Training → Training Registration → Select the specific training

With regards


10.09.2024
Md. Anwarul Alam

Director General (Additional Secretary)
Phone: 9513221



