Ref: 36.09.0000.003.29.003.11/ *339*

Date: 28 November 2024

Subject: **The 52nd Understanding Training on ISO/IEC 17025:2017**

Bangladesh Accreditation Board (BAB) is going to organize a three day-long **52nd Understanding Training on ISO/IEC 17025:2017**- General requirements for the competence of Testing and Calibration Laboratories in Dhaka. The course details are given below:

A. COURSE TITLE:
The **52nd Understanding Training Course on ISO/IEC 17025:2017**- General requirements for the competence of Testing and Calibration Laboratories. Course ID. **24122505**

B. AIMS & OBJECTIVES
- To give overall idea about ISO/IEC 17025:2017 and BAB accreditation process.

C. DATE & TIME: 10-12 December 2024. 09:00-16:30.

D. VENUE: NPO Seminar Hall, Annex Building of the Ministry of Industries
91, Motijheel C/A, Dhaka-1000

E. RESOURCE PERSONS:

- **Mr. Md. Nasirul Islam,** Director, BAB
- **Mr. Md. Mahbubur Rahman,** Director, BAB
- **Mr. Md. Towhidur Rahman,** Deputy Director, BAB
- **Mr. Mohammed Abbas Alam,** Deputy Director, BAB
- **External Resources**

F. COURSE COORDINATOR

Mr. Md. Nasirul Islam, Director, BAB
Tel: +88029513224
Mob: +8801819953977, Email: nasir@bab.gov.bd

G. COURSE OUTLINE:
The course covers:
- Interpretation of the clauses of ISO/IEC 17025:2017
- BAB accreditation process and related policy documents
- General guidelines for testing and calibration laboratory accreditation

H. TARGET PARTICIPANTS:
- Laboratory experts/technical personnel who are dealing with testing, calibration and laboratory quality management related activities such as, internal audit, method validation etc.
- Researchers/ Scientists/ Academicians/ consultants dealing with research, development and laboratory quality management related activities.

I. MINIMUM QUALIFICATIONS:
- Should be a Science graduate; preferably having working experience in testing/ calibration laboratory.

J. NUMBER OF PARTICIPANTS: 25; **first come first serve basis.**

K. REGISTRATION DEADLINE: 2 December 2024;
Confirmation of candidature: 3 December 2024 during office hour;
Payment deadline: 5 December 2024.

L. REGISTRATION:

- Registration fee: **BDT 6,000.00 (Six Thousand) + 15% VAT (BDT 900.00 in Separate challan form available at www.bab.gov.bd)**

- **Payment method:**

- Payment shall be made after confirmation from BAB

- BDT 6000.00 in favor of **Bangladesh Accreditation Board, Sonali Bank, Shilpa Bhaban Corporate Br. Dhaka.**

- **Pay Order** within Dhaka City Corporations and **Demand Draft (DD)** outside of Dhaka City Corporation.

- 15% VAT (**BDT 900.00**) to be paid to any branch of **Bangladesh Bank or Sonali Bank Limited** in Challan Form available on BAB website at notice section. (Challan Code: 1-1133-0010-0311)

- Scanned copies of both the pay order/DD and VAT Challan copy have to be submitted to BAB by mail on or before 8 December 2024 and main copies (hard copies) on first day of training. **Registration shall be confirmed only after receiving the payment.**

- **Please contact:** Mr. Md. Saiful Islam, Accountant, BAB @ Mobile: **+8801755171316 (Only for payment related issues)**

M. FINAL ACCEPTANCE: BAB will accept only the first 25 applicants based on *first come first serve* basis who meet(s) the defined criteria.
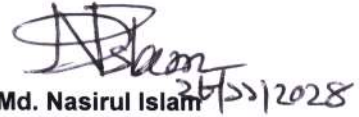
N. CONTACT:

Mr. Mohammad Abbas Alam
Deputy Director
Bangladesh Accreditation Board (BAB)
Tel: 9513226
Mobile: 01558077410
Email: abbas@bab.gov.bd

If you are interested to register or nominate, please fill in the online Training Registration Form available in the registration section of BAB website www.bab.gov.bd.

www.bab.gov.bd ➔ Training ➔ Training Registration ➔ Select the specific training

With regards

Md. Nasirul Islam 27/11/2028
Director
Phone: 9513224